

Call for host organisation IGLYO GA 2013

GA2012-09

Dear Members,

The IGLYO Board and Secretariat together with **Mykolayiv Association for Gays, Lesbians and Bisexuals 'LiGA'** is now well under way in preparations for our next physical General Assembly, to take place in December 2012 in Nikolaev, Ukraine.

As it was decided in the last General Assembly (October 2011, Amsterdam) the General Assemblies will take place annually and GA will vote upon the location of the next meeting.

General Assembly is an opportunity for you, IGLYO Members, to meet, decide on the policies of IGLYO, elect leadership of the organisation, plan activities for the years to come and finally come together as a network in solidarity – in a face of challenges and celebrate achievements.

This is the **official call** for IGLYO member organisations to host the next General Assembly in 2013.

As outlined in the statutes [Article 13]:

General Assembly holds the broadest powers to take and enact all decisions in the interest of the Association, in line with the law or the present Statutes. In particular, the following decisions are the General Assembly's sole competency:

- (a) Approving the Association's budget and accounts for the last completed financial year every year;*
- (b) Approving the Association's activity reports for the previous and current years, and strategic report for the current strategic period every year;*
- (c) Modifying the Association's Statutes every other year;*
- (d) Electing Board members every other year, unless vacancies arose since the last General Assembly and the Board wishes to fill these vacancies. The mandate of vacancies filled thus will run until the end of the current Board's mandate;*
- (e) Voluntarily dissolving the Association;*
- (f) Excluding a Member;*
- (g) Setting the amount of membership fees every year;*
- (h) Electing the Advisory Committee every other year;*
- (i) Electing the Financial Control Committee every other year;*
- (j) Adopting Annual Workplans every year;*
- (k) Adopting Strategic Plans after the previous Strategic Plan lapsed.*

General Assembly by it's nature a statutory meeting, however it can come in different size, shape and rainbow colours!



For instance organising the training or a conference prior to GA or in conjunction with the meeting. Inviting keynote speakers or co-operating with other organisations in the country.

We have included within this call a handy guide to give you an idea to as what it takes to organize IGLYO's General Assembly.

How would my organisation benefit?

- The General Assembly is the largest and most important event on IGLYO's calendar. Representatives from all Member Organisations are invited. This will provide you, as the hosting organisation, a unique opportunity to raise your profile amongst other IGLYO Members, partner organisations, decision makers, etc. There will also be opportunities throughout the conference for your organisation to demonstrate the work it is doing and share best practices. Additionally, you are greatly helping IGLYO, and will have the opportunity to take part in some of its internal procedures.

What does IGLYO expect from the hosting organisation?

- Hosting the GA is a big responsibility for any Member Organisation. The preparation and implementation of the event will require considerable resources. It will be necessary to find co-funding for the costs of the venue, accommodation, food and so on, and the process of searching for this funding must start very soon. IGLYO will bring a considerable part of the funding itself; however this will cover participants' travel and related costs, as well as preparation costs incurred by the Board. Be assured that IGLYO will cooperate closely with you to ensure that the event is a success. We will be 100% behind you, and you will never be on your own left to organise everything.

Host organisation's profile

1. Capacity to welcome representatives of all IGLYO Members and invited guests. This could be between 50 and 70 people from a wide range of Council of Europe states and beyond.
2. Motivation to spend the time and effort necessary to organise this event (i.e. regular contact by e-mail, some phone organisation, and one or two preparatory meetings held in the city of the GA).
3. Ability and resources to seek local and/or national funding for the event. This would take place in cooperation with IGLYO.
4. Experience hosting conferences/large meetings and an understanding of the planning required.
5. Be able to work in English.

What are the next steps before GA 2013?

- Please send a motivation letter to board@iglyo.com & ga2012@iglyo.com if you are interested in hosting this event and believe you have the capacities for this **before the 20th November 2012**.
- The Board will collect the applications and will request any further information if necessary.



- The nominations to host an IGLYO General Assembly 2013 will be presented at the GA 2012 and voted by members.
- In January 2013 – date of GA 2013, we will start active cooperation between IGLYO and the hosting Member Organisation to make the next General Assembly the best one ever!

Motivation letter

If you think your organisation could be the perfect host for the GA 2013, please send us a motivation letter, which covers the following points:

- Your motivation and the benefits to your organisation.
- Your experience hosting large meetings/conferences.
- The expected difficulties you may experience and your strategy to overcome these.
- Your experience in sourcing funding for conferences/events.
- Potential sources of funding and the likelihood of receiving the funds.
- What staff/volunteer resources you have available to work on this project should you be successful.

We are aware that in many countries there are multiple LGBTQ youth/student organisations operating and would happily accept **joint applications**, so long as both parties are IGLYO members. If this is the case, please also outline in your motivation letter your experience working together and how this could add to the project.

We look forward to hearing from you, and should you have any questions don't hesitate to email us to ga2012@iglyo.com

We hope to receive your application before the 20th November 2012.